

**Held at Bristol****Regular Meeting****August 14, 2024**

The President, Scott Chapman, called the meeting to order at 6:00 p.m.

The board met on August 14, 2024 for a regular meeting with the following roll call:

Jared Bilas-Present

Don Mickel-Present

Kristina Stephens-Present

Brooke Vondrasek-Absent

Scott Chapman-Present

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the minutes of the July 30, 2024 special board meeting.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Financial Reports as presented by the Treasurer.

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes-Motion carried

**OSBA**

Motion by Mr. Mickel, seconded by Mr. Bilas, to appoint **Kristina Stephens** as delegate and **Brooke Vondrasek** as alternate to the Ohio School Boards Association (OSBA) annual business meeting on November 11, 2024.

Roll Call: Mickel, Bilas, Stephens, Chapman,-Ayes—Motion Carried.

**Fund-to-Fund Transfer**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve a transfer of funds from fund 001-0000 to fund 300-000, in the amount of \$10,000.00.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

**Then and Now Payments (Exhibit 2024-17)**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to authorize “then and now” payments that were closed for FYE 6/30/24 and reopened FY2025 (Exhibit 2024-17).

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

**TCESC**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the revised contract with the Trumbull County Educational Service Center for special education services for fiscal year 2025 in the amount of \$737, 754.00.

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes—Motion Carried.

**Juneteenth Holiday**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to grant the Federal Holiday of Juneteenth to both the Superintendent and Treasurer beginning with the 2024-2025 school year and going forward.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

**Athletics-Sports Passes and Ticketing Procedures (Exhibit 2024-18)**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the All Season Sports Passes and Ticketing Procedures for the 2024-2025 school year (Exhibit 2024-18).

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes—Motion Carried.

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## Bus Routes

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the bus routes/stops for the 2024-2025 school year with the understanding that changes will be made periodically as needed.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

## Personnel

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept the resignation of **Alithia Atchison** as Educational Assistant effective July 30, 2024.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mr. Mickel, seconded by Mrs. Stephens, to hire **Alyssa Carpenter** as a Cafeteria Worker at STEP 0 for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Mickel, Stephens, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve **Denise Kolacz** as Science Club Advisor for the 2024-2025 school year, provided she meets all state and local requirements.

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to use/employ properly licensed, volunteer employees as substitute drivers and compensate them at the substitute rate in addition to the regular position pay rate for hours driving bus for the 2024-2025 school year.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to use/employ **Deborah Rowles** on an as needed basis at her secretary rate as a temporary bus driver for the 2024-2025 school year.

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes—Motion Carried

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the following bus drivers as substitute cafeteria workers on an as needed basis at STEP 0 of the cafeteria schedule:

1. **Darla Bell**
2. **Heather Polowsky**

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve **Gina Rigg** as a substitute custodian on an as needed basis at STEP 0 of the custodian schedule.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the Substitute List for the 2024-2025 school year, provided they meet all state and local requirements.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Substitute Driver rate of \$18/hr. for the 2024-2025 school year.

Roll Call: Stephens, Bilas, Mickel, Chapman, -Ayes—Motion Carried

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## **Fees**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the following fee schedule for the 2024-2025 school year:

- |                                |   |         |             |
|--------------------------------|---|---------|-------------|
| 1. Parking Fee                 | - | \$10.00 | grades 9-12 |
| 2. Art Fee                     | - | \$ 7.50 | grades 7-8  |
| 3. Art Fee                     | - | \$15.00 | grades 9-12 |
| 4. Technology Fee              | - | \$ 5.00 | grades 7-8  |
| 5. Technology Fee (Per Course) | - | \$10.00 | grades 9-12 |

Roll Call: Stephens, Bilas, Mickel, Chapman,-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Bilas, to waive the following fees for the 2024-2025 school year:

- |                             |   |             |
|-----------------------------|---|-------------|
| 1. Elementary Workbook Fees | - | grades K-6  |
| 2. High School General Fees | - | grades 7-12 |

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes-Motion carried

## **Lunch Prices**

Motion by Mrs. Stephens, seconded by Mr. Bilas, to approve the Lunch Prices for the 2024-2025 school year:

- |           |                      |
|-----------|----------------------|
| 1. \$2.40 | K-6 (includes Milk)  |
| 2. \$2.65 | 7-12 (includes Milk) |
| 3. \$4.25 | Adult                |
| 4. \$0.50 | Milk                 |

Roll Call: Stephens, Bilas, Mickel, Chapman-Ayes—Motion Carried.

## **Donations**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to approve the donation to the Jay Allen Jr. Scholarship fund of \$3,000.00. The fund was created by Mr. & Mrs. Jay Allen in honor of their late son, Jay Allen Jr.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to accept a donation from OHSAA to the Athletic Fund in the amount of \$2,000.00.

Roll Call: Stephens, Mickel, Bilas, Chapman-Ayes—Motion Carried.

## **Executive Session**

Motion by Mr. Mickel, seconded by Mr. Bilas, to move to executive session for the purpose of evaluation, compensation, and employment of personnel at 6:35 p.m. with Carla Click and Christopher Dray.

Roll Call: Mickel, Bilas, Stephens, Chapman,-Ayes—Motion Carried.

The board came out of executive session at 7:08 p.m.

## **Purchase Order Approval #7686-SERS**

Motion by Mrs. Stephens, seconded by Mr. Mickel, to authorize “then and now” payment with purchase order #7686 in the amount of \$3,002.28 to the School Employees Retirement System of Ohio for services rendered and not previously billed through June 30, 2024.

Roll Call: Stephens, Mickel, Bilas, Chapman,-Ayes—Motion Carried.

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## Personnel

Motion by Mrs. Stephens, seconded by Mr. Mickel, to pay **Michelle Elkin** \$22.08 per hour for the 2024-2025 school year.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mrs. Stephens, seconded by Mr. Mickel, to pay **Ami Plott** \$20.33 per hour for the 2024-2025 school year.

Roll Call: Stephens, Mickel, Bilas, Chapman, -Ayes—Motion Carried.

Motion by Mr. Bilas, seconded by Mrs. Stephens, to adjourn this regular meeting at 7:10 p.m.

Roll Call: Bilas, Stephens, Mickel, Chapman, -Ayes—Motion Carried

SIGNED: \_\_\_\_\_

President

\_\_\_\_\_  
Date Approved

ATTESTED: \_\_\_\_\_

Treasurer